



## Discipline Procedures Flow Chart

Discipline: “Training expected to produce a specific character or pattern of behavior; especially training that produces moral or mental improvement.” **Preventative actions** include engaging teaching strategies, as well as behavior expectations being explicitly taught and posted.

### Misbehavior

Non-suspendable misbehavior in class.....



- teacher warning
- teacher conference
- possible parent contact
- noted in Aeries



- Office or counseling referral.



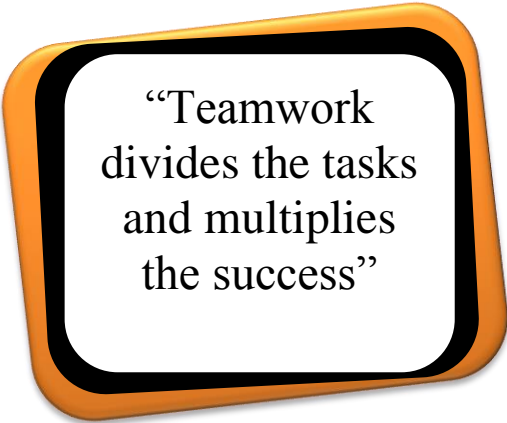
- Review rules and expectations
- teacher disciplinary action
- make parent contact
- possible behavior contract



### Possible Admin. Outcomes:

- Saturday school
- loss of dance privileges
- meeting with parents
- behavioral contract
- suspension from class
- referral to counseling
- Suspension: ISS, AFC, Home

\*\*Please note suspension is listed as a possible outcome for chronic non-suspendable behaviors.



“Teamwork  
divides the tasks  
and multiplies  
the success”

## Behavior Intervention

Each Teacher has a 4 step system in their classroom. When measures in the classroom fail to correct inappropriate behavior, students are referred to the assistant principal. A referral slip or note must be sent with the student when referred to the office. The following is a list of consequences that students may face as a result of inappropriate behavior.

### DETENTION

You may be assigned teacher detention and/or administration detention for inappropriate behavior—as determined by the school official.

- **Administration detentions** are assigned during the lunch time.
- **Teacher detention** may be assigned as part of their classroom behavior plan. **Teacher assigned detentions are supervised by the assigning teacher at a time determined by the teacher.** Students may be detained up to one (1) hour on any given school day (Calif. Admin. Code Title 5. Sec. 353).

If you do not attend the assigned detention, you will be assigned additional detention days, Saturday School, or in school suspension. Detention may be rescheduled due to absence, illness, medical appointments, or a family emergency.

### In-School Suspension

Consistent poor behavior or a major incident may lead to student In-School Suspension (ISS). This program separates students from the social aspects of school, but still allows them the opportunity to stay caught up with their studies.

- ISS is located on Bidwell Junior High’s campus
  - 8:00 a.m. – 2:40 p.m. on all days that students are assigned
- \*\*On rare occasions a student may be assigned ‘Home Suspension.’

### Academy for Change

AFC is one of Chico Unified’s alternative placement campuses. AFC hosts two programs; temporary In-School Suspensions and a program that houses students that have been expelled from their mainstream campus. Students that have serious rule violations can be suspended to AFC for 3 to 5 days of In-School Suspension. When this happens, it is up to the student’s parent or guardian to take the students to AFC and enroll them for 3 to 5 days.

### Saturday School:

Saturday School is available 2 Saturdays a month at Bidwell Junior High School. School begins at 7:55 a.m. and ends at 12:00 p.m. Saturday school is assigned because of attendance issues, truancy, cell phone infractions, or at the discretion of the principal or assistant principal. All students must arrive on time, bring four hours of work and signed paper work.

### SUBSTITUTE TEACHER REFERRALS

Occasionally it is necessary for a guest teacher to serve for a member of the staff. The substitute teacher is a guest of our school, and will be treated accordingly. We will regard any referral from a guest teacher as defiance. Detention, Saturday school, in school or out-of-school suspension will be assigned.

**Dress For Success:** Bidwell Junior follows a strict dress code policy.

*Student dress has been shown to influence behavior and the learning environment. It is expected that all students shall wear clothes that are clean, neat, appropriate, safe and not disruptive to the teaching and learning process. Students wearing inappropriate attire or items, as determined by school staff, will be asked to change into appropriate school attire.*

### **STUDENT APPEARANCE (or how you can dress for success!)**

Student dress has been shown to influence behavior and the learning environment. It is expected that all students shall wear clothes that are clean, neat, appropriate, safe and not disruptive to the teaching and learning process. Students wearing inappropriate attire or items, as determined by school staff, will be asked to change into appropriate school attire. Please keep the following in mind:

Students are expected to dress appropriately for school. This means your appearance should not attract undue attention or infringe on the safety of others. Please keep the following in mind: Teachers and administrators get to make the final decision.

- Any hairstyle, clothing, jewelry, or make-up that distracts others from learning is not appropriate. Any accessory, such as, thick chains, hanging chains/straps, safety pins, dog collars, items with spikes, or those with potentially dangerous or have inappropriate uses are prohibited.
  - Sunglasses must be removed upon request and while indoors.
  - Hats are intended for the protection from the sun. They may not be worn indoors. The bill of the hat must be worn forward.
  - The wearing of clothing and/or adornment that advertises or otherwise promotes the use and/or abuse of alcohol, tobacco, other drugs, sexual innuendos or gang involvement is prohibited on school grounds and at school activities on or off campus.
  - Clothing or other items related to gangs are not permitted on campus at any time. This includes printed symbolic messages, bandanas, or other articles that communicate gang affiliation as determined by the Chico Police Department Gang Task Force.
    - Shoes must be worn at all times. Shoes with wheels, or slippers are not allowed at any time.
    - Tops must be appropriately modest, and not reveal the midriff (stomach). Tank tops, undershirts and sport jerseys with enlarged armholes need a T-Shirt worn under them.
    - Pants may not sag or be excessively baggy and underwear may not be showing.
    - Shorts, skirts, and dresses with slits must adequately cover the body. They must be of reasonable length that shall be defined as no shorter than the end of the finger tips when the arm of the student is held straight down. On dresses with slits, the top of the slits must also conform to the length rule. Spandex may be worn under shorts or skirts, but must also meet fingertip rules.
  - **No Writing** on clothing, hats, backpacks, and other school materials or skin (permanent or temporary) which is distracting, crude, vulgar, profane, sexually suggestive, racially, ethnically, or religiously intolerant, or promotes use of drugs, alcohol, or is gang affiliated.

### **Dress Code Violations: Teacher will send student or e-mail to Health Office**

- **1<sup>st</sup> Offense:** The student changes or removes article in question.
- **2<sup>nd</sup> Offense:** The student changes or removes article in question, and parent contact is made.
- **3<sup>rd</sup> Offense:** The student changes or removes article in question, is assigned detention.
- **4<sup>th</sup> Offense:** The student changes or removes clothing article in question, is referred to AP, is assigned Saturday school, and parents are informed of such.

## GANG EXAMPLES

Oversized clothing (pants and shirt), bandanas, gloves worn indoors, solid red or blue clothing, old English style lettering, clothing which has 2 or 3 digit numbers, monochromatic clothing (same colored shirt and pant), droopy or sagging and oversized pants, web belts, notched eyebrows, studs, chains, spikes and wrist bands.

### Gang Examples:

XIV, 13, sureno, sur

XII, 14, norte



### Unexcused Tardy Policy per Quarter:

If a student is late for school or any class during the day, the student must report to the attendance office.

- 1 tardy = 1 detention
- 8<sup>th</sup> tardy will result in Saturday School

### Personal Items

**Cell Phones & Other Electronics:** These items (which include Ipods, mp3 players, cell phones, cameras, etc.) are sources of class disturbances and thefts can occur. Laser pointers are never allowed on campus. **If these items are seen or heard they will be confiscated** and given to the Assistant Principal to be held until the end of the day. The first offense will result in a detention, while the second offense will result in a Saturday school. Parents will be required to pick up offending items from the office.

**Special Note:** Though cell phones may be brought to school, they **must remain out of sight in students' backpack or pocket and off at all times from the time the first passing bell rings until the school day is over.**

### **Consequences**

**First offense:** Item is confiscated and will be returned to parent/guardian at the end of the day. Detention will be assigned.

**Second offense:** Phone is confiscated and returned to parent/ guardian. Saturday School will be assigned.



### Energy Drinks/Soda

The general rule is that if you cannot buy it at school, you should not bring it to school. Students with energy drinks or soda will be asked to dispose of the remaining contents and recycle the container.

### CAMPUS SUPERVISION

**Students who arrive on campus before 7:45 a.m.** must report to BLAST. Before school starts all students must stay in designated supervised areas south of the 400 wing: BLAST room(s), MPR, Covered area, Courtyard, Basketball Court, and the Field. The library and tech lab are open for student use at 7:45 M T Th F and 8:15 on late start Wednesdays.

**Students are also required to leave campus by 3:00 p.m.** unless they are participating in a supervised activity. Bus students are to report to the bus area after school and remain there until their bus arrives.

## CLOSED CAMPUS REGULATIONS

Do not leave the campus once you arrive. The closed campus policy means that once a student arrives at school in the morning, whether by bus or by any other means, the student is to remain on campus until dismissed from the last class of the day. This policy includes late start Wednesdays. Violations will result in Saturday School or suspension.

## VISITORS

Students may not bring visitors from other schools with them. School administration may approve other students such as a visitor from a foreign country, but not for the entire day. Bidwell students may not visit other CUSD campuses during regular school hours unless they are part of a supervised educational activity. This means you cannot go back to your elementary school on our late start Wednesdays!

## ACCELERATED READER BOOKS

Every student must have a book that meets AR reading level requirements in his or her backpack every day. Failure to have a book for AR reading time will result in detention. AR tests are to be taken before school, at lunch time, and after school. **10% of every students' English grade is based on AR goal achievement.**



## P.E. UNIFORMS

**Wearing P.E. clothes is required.** The P.E. uniform consists of black shorts and a gray shirt. Bidwell Junior High School logo T-Shirt and BJHS logo black gym shorts can be purchased any time during the school year at the student payment window. Students may wear black shorts and a grey t-shirt of their own choosing subject to the P.E. teacher's approval. P.E. uniforms may not be worn throughout the school day.

## BICYCLES

Lock your bike. **The school assumes no responsibility for the bicycles that are damaged or stolen.** You are encouraged to lock a wheel plus the frame to the bike rack for maximum security. You need to get off the bike at the stop sign marked on the blacktop outside the maintenance shop and walk your bicycle into the bike rack. If you are entering from North Avenue, dismount your bicycles and walk through the crosswalk at the northwest end of the campus. Bicycles are not to be taken into any other area of the campus. Do not leave bicycles in the racks overnight.

## SKATEBOARDS/SCOOTERS

Locking towers for skateboards/scooters are available in front of the school next to the main office. You must provide your own lock. Skateboards and/or scooters are **NOT** to be ridden **ANYWHERE** on campus, the adjoining sidewalks or the PV Recreation Center parking lot. They may not be taken from class to class during the school day.

## ELECTRONIC DEVICES

These items (which include iPods, mp3 players, cell phones, cameras, etc.) are sources of class disturbances and thefts can occur. Laser pointers are never allowed on campus. **If these items are seen or heard they will be confiscated** and given to the Assistant Principal to be held until the end of the day. The first offense will result in a detention, while the second offense will result in a Saturday school. **Parents will be required to pick up offending items from the office.**

**Special Note:** Though cell phones may be brought to school, they **must remain out of sight in students' backpack or pocket and off at all times from the time the first passing bell rings until the school day is over.**



## **DANCE INFORMATION AND EXPECTATIONS**

- Bidwell dances are for Bidwell students only. Guests are not allowed.
- Dances begins at 6:30 and end at 8:30. Students may not arrive late unless pre-approval has been given. After a student arrives at the dance, he/she must stay inside the dance until 8:30. If a student must leave early, his/her parent must pick them up from the main entrance. Students should have rides home planned prior to the dance.
- While attending the dance, students are encouraged to dance (in appropriate ways), socialize with friends, enjoy the music and snacks and have a fun time. Students should refrain from running, rough housing, or dancing provocatively. Students failing to meet the behavioral expectations may be warned, or asked to refrain from certain activities. If the undesired behavior continues, students will be asked to call home to arrange for a ride home and may be uninvited from future dances.
- Students with overdue school library book(s) may lose dance attendance privileges.
- Students who have been assigned either in-school or out-of-school suspension since the last dance may lose dance attendance privileges.

## **GUM**

Gum is never allowed on campus and will result in detention. Repeated infractions will result in Saturday School.

## **STUDENT BODY CARDS**

All students will be provided a picture I.D. card. An ASB sticker may be purchased at the beginning of the school year. An ASB sticker entitles you to get into Bidwell's club-sport events, dances, buy yearbooks and other items during the school year at a reduced price. Another advantage of having an ASB sticker is for discounted admission to high school sports events.

## **CLUBS AND ACTIVITIES**

Clubs are developed and chartered by students. If you want to start a club, you will need a faculty advisor to oversee the organization. Some clubs that we have at Bidwell include: California Jr. Scholarship Federation, Chess Club, Asian Club, M.E.Ch.A., and Games Club. Additional clubs may be formed at any time during the school year. See the Activities Director for further information.

## BJHS CODE OF CONDUCT AND DISCIPLINE POLICY

### VIOLATIONS & POSSIBLE CONSEQUENCES

The Principal, Assistant Principal or Teacher-in-Charge will use his or her discretion in dealing with violations of behavioral expectations and/or Education Code. Consequences include, but are not limited to: Conference with student, conference with parent and student, lunch detention, after-school detention, campus service, Saturday school, In-School Suspension (ISS), suspension, referral to law enforcement and a recommendation for expulsion.

**CHEATING** – Cheating is defined as submitting work that is not your own. This can be plagiarizing from an outside source, or copying work from another student.

**FIGHTING** – Fighting on or off campus is not tolerated. Fights rarely begin when the first punch is thrown. In order to prevent a fight from happening, do what you can before punches are thrown to involve school authorities – talk to your teacher, a counselor, campus supervisor or administrator. A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension

Some examples of Section 31 of the Penal Code:

- Encouraging a fight – spreading word
- Attending a fight
- Filming a fight
- Passing along a threat

**THEFT** – Includes taking items that are not yours, or being in possession of stolen items.

**SMOKING/POSSESSION OF TOBACCO** – Students who bring tobacco products to school, will be referred to an anti-smoking counseling group in addition to disciplinary consequences.

**NO Smoking Devices** - Smoking devices (examples: e-cigarettes, Hookah pens, vapor pens) are strictly prohibited at all times on the Bidwell campus. Violation of this policy will be treated the same as smoking, selling, or being in possession of tobacco.

**DAMAGING SCHOOL PROPERTY** – The student will be responsible for the cost of replacing or restoring the damaged property.

**WEAPONS OR EXPLOSIVE DEVICES** – Any item that can be used to harm, incapacitate, or intimidate other students can be considered a weapon. These items should never be brought to school.

**DRUGS: POSSESSION OR USE OF DRUGS** – Being under the influence of a controlled substance (including alcohol) or being in possession of a controlled substance is not only unsafe, it is punishable by law.

**DRUGS: SALE OF DRUGS** – Students attempting or offering to sell drugs on campus will be recommended for expulsion.

**HAZING/BULLYING/THREATENING RUMORS** – These types of behavior, which include intimidation tactics towards victims or witnesses, have no place at school. All complaints of being bullied, hazed or threatened will be taken seriously and dealt with appropriately.

**RACIAL SLURS OR SEXUAL HARASSMENT** – Hate language or behavior meant to disturb, annoy, put down, offend, or degrade others is not tolerated at Bidwell Junior High. All complaints of this nature will be taken seriously and dealt with appropriately.

**LEAVING CAMPUS WITHOUT PERMISSION** – After arriving at school, including on late start Wednesdays, students must stay on campus until the end of the school day.

**LITTERING** – Students are responsible for cleaning up after themselves and their immediate area before school, during class, at lunch and after school.

## **VISITOR POLICIES**

All visitors are to sign-in in the Main Office and obtain a visitor sticker. Any visitors without a sticker should be asked to return to the main office to sign in and receive visitor identification.

Parents/guardians should be discouraged from drop-in visits. All visits should be pre-arranged with the teachers and meetings can take place in the counseling office, if necessary.

If a parent/guardian drops in, please ask them to return to the main office for a name badge. If it is disrupting class, call the main office for assistance, if necessary.

It is the policy of the administration to call classrooms to announce a drop in visitor requesting to see a teacher or observe a class in the middle of class time. This allows the teacher the opportunity to refuse the visitor if it will be too disruptive to the class.